

Chaperone Guidelines

To be a great chaperone, you do not need any special knowledge - just common sense and a willingness to support and help the band. A well-organized chaperone program can be extremely beneficial to the smooth operation of the band program. In many circumstances, the success of the band is dependent on the support and assistance of dedicated parents who believe wholeheartedly in the band program. If you have any questions or would like to be added, please email mfisk@tustin.k12.ca.us or volunteers@tustinhsmusic.com.

What are the general guidelines?

- Chaperones must be twenty-five years of age or older. Preferable, a chaperone shall be one who is a parent/guardian of a child in the band
- Chaperones need to be free from distractions such as: cell phones, other children, etc.
- Don't get into confrontations with students!! Speak to them once, repeat the request, then report the problem to the director if the problem persists
- All discipline goes through the director or coaches
- Always stay with the band and be ready to assist in any way possible
- Make sure our students are always safe
- You are not a personal valet for students
- It is inappropriate to discuss any student, faculty, or staff in a negative way
- Students should always have the complete uniform on correctly
- Students should not be engaged in excessive displays of affection
- Make sure that students are abiding by all school and instrumental music rules
- Students should not use foul language or speak negatively about another performing group
- Stay positive (some student might be nervous)
- Smile
- Try to learn a few names of students
- Have fun!

What should I wear?

- Wear a band shirt, Tustin shirt, or red shirt
- Make sure to wear closed-toe shoes

What should I bring?

- Sunglasses
- Sunscreen
- Something to read/do on the bus
- Snack, water/drinks for yourself
- Money for food/other items

Football Run Down

- Pregame – Ladder for Star Spangled Banner
- Clean the Bleacher
- Help with inspecting student uniforms. This includes checking for all uniform parts and making sure shoes are clean
- Plume and unplume the students
- Assist with Equipment/Props
- Help keep the area where the band is clear of trash
- Sit with students at football games.

Competition Run Down

- Arrive at Tustin High School by the call time
- Assist with loading/unloading U-Haul
- Help with inspecting student uniforms. This includes checking for all uniform parts and making sure shoes are clean
- Plume and un-plume students with gloves
- Make sure all shoes are white (help fix)
- Make sure pant lengths are correct
- Take roll on buses as the students get on (each way) (Make sure you see the student)
- Sit on bus with students
- Check the seating on the bus regularly to monitor student behavior. Keep students seated on the bus at all times. There should be no seating changes for long periods of time. Be mindful of Boyfriend/girlfriend on the bus.
- Music on the bus is only allowed if students are using headphones to listen to them.
- Assist with Equipment/Props
- Help keep the students hydrated - Water in warm-up and staging
- Help distribute snacks and water when the director says it is time
- Help keep the area where the band is clear of trash
- Enjoy performance and cheer
- Sit with students at awards and while watching groups
- Monitor stand behavior
- Check behind the kids to make sure nothing is left on the bus, especially uniforms and instruments

Other information:

- The Chaperone Lead shall be in general charge of chaperone assignments and activities during the course of any trip or activity. However, the band director shall retain final responsibility for the chaperone program.
- Please hold your suggestions and ideas until the end of the trip or activity if possible. Game plans are made by the leaders in advance and changes to accommodate new ideas (even if they are better ideas) can cause unforeseen problems. All constructive ideas are appreciated at the appropriate time.
- The only First Aid a chaperone should give is ice and simple cuts only. Anything else needs to be brought to the attention of the Band Director.
- Chaperones must maintain a good sense of humor but must also maintain a business-like atmosphere. Please be flexible. Unusual situations should be run by the Chaperone Lead. Matters of serious concern or emergencies should be brought to the attention of the Band Director.
- Those that don't follow through with the duties specified will not be eligible to participate as a chaperone for future events.